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Menu Map 5

```
<C> Copyright P.C. Support                               Date: 25 Sep 94
MAIN MENU 1.47
          FGS  ROUNDSMAN
          1 ... Customer Enquiry
          2 ... Daily Routines
          3 ... Depot Transactions
          4 ... Reports
          5 ... Roundbook Printing
          6 ... Billing
          7 ... End of Day/Week/Period/Year
          8 ... File Maintenance
          9 ... Round Reconciliation
          X ... Exit
          USE CURSOR KEYS ↑ ↓ TO SELECT, THEN PRESS <RETURN>
          1 = Layout 1 | 2 = Layout 2 | 3 = Layout 3 | PRINT SPOOLING
```

You have three options for print size and stationery type :

Option 1... Condensed print for 66 line ordinary stationery.

Option 2... Condensed print for FGS special stationery.

Option 3... Normal sized print for 66 line ordinary stationery.

Menu Map 5,1

```
<C> Copyright P.C. Support                               Date: 25 Sep 94
RM-PRT-ROUNDSBOOK-1
PLEASE ENTER OPTION:
1..Individual Round 2..All Rounds 3..Exit PRINT SPOOLING
```

This screen is asking you to choose which round(s) you want to list.

If you want just an Individual Round, then enter the Round Number via the Individual Round Option.

If you want All Rounds choose the All Round Option.

Menu Map 5,1,1

```
<C> Copyright P.C. Support                               Date: 25 Sep 94
RM-PRT-ROUNDSBOOK-1
Round : ██████████
Name :
Sub-Round :
ENTER ROUND NUMBER, <ESC> TO EXIT
PRINT SPOOLING
```

Taking the individual round option you are now prompted for the round that you wish to produce the roundsbooks for. You may search for the round by putting a / in the round number.

Menu Map 5,1,1 or 5,2

```
<C> Copyright P.C. Support                               Date: 25 Sep 94
RM-PRT-ROUNDSBOOK-1
IS THIS CORRECT?
1..Delivery sequence 2..Collection sequence PRINT SPOOLING
```

You are now asked to choose which sequence (Delivery or Collection) you wish the customers to be printed in, in the roundsbooks. The roundsbooks would normally be printed in delivery sequence.

Menu Map 5,1,1,1 or 2 or 5,2,1 or 2

```
<C> Copyright P.C. Support                               Date: 25 Sep 94
RM-PRT-ROUNDSBOOK-1
WHICH WEEK TO PRINT?
1..This week 2..Next week                               PRINT SPOOLING
```

This screen gives you the choice of weeks to print.

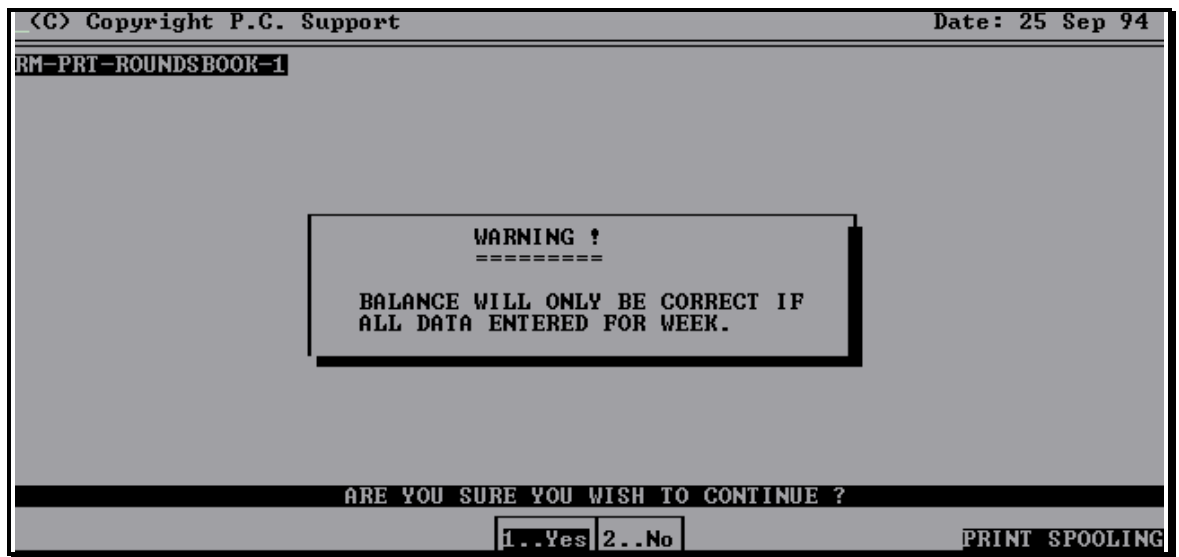
If you choose this week the print will be automatically generated to the print spooler.

Menu Map 5,1,1,1,2 or 2,2 or 5,2,1,2 or 2,2

```
<C> Copyright P.C. Support                               Date: 25 Sep 94
RM-PRT-ROUNDSBOOK-1
DO YOU WISH TO INCLUDE THE BALANCE LINE ?
1..Yes 2..No                                           PRINT SPOOLING
```

If you choose no then the Roundsbook will be prepared without the customers balances on it.

Menu Map 5,1,1,1,2,2 or 2,2,2 or 5,2,1,2,2 or 2,2,2



Having taken the yes option to include the balances, the above screen is displayed. It is just to warn you that the balances will only be accurate if all data has been entered onto the system.